

**** AREA WORLD SERVICE COMMITTEE MEETING MINUTES ****

September 13, 2003

CHAIRPERSON: Mary Kay R.

Meeting opened with a moment of silence followed by the Serenity Prayer. *Attendance: 24, 13 District Representative*

Welcome to all officers, coordinators, district representatives, and a special welcome to all attending for the first time. ***Reminder from Mary Kay: The Area World Service Committee Members meet for the purpose of voicing and exploring their ideas, issues, concerns and visions related to their service jobs by way of an open forum in the midst of a wealth of Al-Anon service experience, strength and hope. Service work is then enhanced as members share information and provide affirmation for one another. This meeting produces a timely agenda and many full-bodied reports encompassing both up-to-date achievements as well as newly proposed projects, all of which are presented to the next Ohio Area Assembly.***

Mary Kay reminded all that we will have the open forum where ideas, problems from groups, districts or service are shared.

Motion to approve March 8, 2003 Area World Service Meeting Minutes as written. Correction last page sentence above Geri's name should be "Delegate," instead of Chairperson. Minutes approved with correction.

DELEGATE: Geri H.

A panel of 42 delegates from Puerto Rico requested Spanish Service Manuals to give as gifts at their workshops in August and Geri had one to send with "Lots of love from Ohio." Regional Service Seminars for 2004 – listed on the last page. WSO Special Project held their first drawing July 22nd and states of SC, MN, S. Saskatchewan, CA (N&S), and AK were chosen. A drawing will be held Sept. 12th & Nov. 3rd and hopefully Ohio will be picked at one of these. We have a special project entitled "Al-Anon/Alateen 101," in the beginning stages at this time. 2003 WSC Summary books are available for Officers, Coordinators and District Representatives and can be purchased by others for \$3.00. At conference, a motion was passed to return our Legacies (12,12 & 12) to their original text as written by Lois and her committee. The Delegate Equalization cost for 2004 will remain at \$1,000.00 and the full amount is \$1,556.00. Ohio Area Assembly had passed a motion agreeing to pay the full amount instead of the equalized amount. WSO sent information and suggestions in regard to considering Area guidelines for Alateen Sponsors in our area. Perhaps an Adhoc Committee or one of our Action Committees can take on this project on and present it

to the Assembly. The Alateen Sponsors guidelines are a much-needed project as problems have arisen without any guidelines to address these situations. Al-Anon is responsible for Alateens. **District Representatives:** WSC has a sharing each year called "Area Highlights," and I need our area information to share in 2004 by mid-January 2004. See you all at 2-day fall in Kings Island – a nice surprise awaits!!!!!!

ALTERNATE DELEGATE: Barbara W.

Al-A-Notes fall issue will be ready in late October for mailing with Traditions as the sharing by Officers and Coordinators. Do you have any "simple service," ideas to share? A paper is being passed around for them.

Fliers for insertion require a fee of \$30.00 for a 1-sided and \$60.00 for a 2-sided. Subscriptions are \$2.00 a year or \$3.50 for two years. Expiration season and year appear on the label of your personal subscription, Officers, Coordinators, Group Representative and District Representatives receive them free. If you are not receiving yours, or if information on the label is incorrect, please contact the Group Records Coordinator. Personal subscribers contact Barbara. Group Representatives, please share you're Al-A-Notes with your group – this is the groups newsletter. Exchange newsletters will be available at 2-day Fall Assembly for anyone that wants them

TREASURER: Janet P.

The treasurer books are now balanced and current treasurer reports will be available at 2-day Fall Assembly. Total cash is \$42,106.40. We had returns of 2002 Ohio Area Convention float \$1,819.64 and return of the advance on the Al-A-Notes of \$675.00. Expenses are itemized on page 2 and I moved the monies to be approved over to the "Approved Column," after May Assembly. Assembly **Funds** needs to be changed to Assembly **Reserve**, this will be corrected on the next report. 3rd page breakdown of contributions, same format kept, separating them between Group or Plea Letter donations, column 6 may not add up if a group donates for both Group & Plea letter, received \$8,381.44. Plea letter will be going out in October.

GROUP RECORDS: Janice R. Report given by Steve F.

Janice has been busy updating every record that she has received a change for. She is working on the WSO disk that has been received and will always be a work in progress. To date we have 519 groups in Ohio. 4 groups do not have a District Representative. The printer has been giving me problems and the warranty is possibly out, at what price do we continue the warranty or get a new printer? Labels were printed for the Officers just to get us by for now. Any changes give to Steve F. DR #6 to give to me. One AWSC member reminded us that this is why we have a equipment

reserve fund for Officers to get the equipment they need to do their jobs. New printer request is approved.

OPEN FORUM:

Mary Kay stated that if time permits we will have two Open Forums. The space here is temporary for now until we get a permanent home. Mary Ortin Lodge is available for our March meeting. Problems may arise if the weather is bad. Sandy F. has some ideas for a new place and will look into them, but we need to secure a place for Mary Kay to announce at 2-day Fall Assembly. Mary Ortin will be a temporary place until a new place is found and if Sandy F. can find one prior to 2-Day Fall, then it will be announced there. Mary Kay announced that she has been an officer for 3 consecutive sessions, approximately 7 years, and has sent District Representatives information by First Class Mail, that has not been returned, but has not seen many of them at AWSC or Ohio Area Assembly during this period. A discussion on how to handle this was presented to ASWC members for resolution. Responsibility of inactive District Representatives belongs to the Group Representatives of the District. ASWC also shares in that responsibility. A motion was made for a list of inactive DR's and a letter sent to the DR and the Groups that it is their responsibility to replace inactivity. Our service handbook stresses that these positions should be rotated every three years and states WSC members can request a replacement. AWSC members agreed we need to make District Representatives accountable. Some DR's brought up the fact that they don't know all the responsibilities expected of them by AWSC. This is a good project for the Action Committees.

ALATEEN COORDINATOR: Steve A.

Miami Valley – The Alateen groups attended a fair on 6/19/03 in Dayton. Kay H. announced in July that additional literature was purchased for Alateen and the pencils are still available. It was announced that any Sacred Hoops literature remaining should be distributed at meetings. Tuesday Centerville has disbanded effective August. Alateens can go to the beginners meetings. **Columbus** – Recovery Field Days was held 5/31/03 and activities included a three legged race, egg toss, face painting and on **excellent clown**. Special thanks to Barbara & John for leading and to Susan H. for clowning. The teens, with the help of Sponsors, raised \$200.00 and it was split between Central Ohio AFG and KOMIAC. Ten Alateens and four Sponsors from Central Ohio attended KOMIAC along with 200 plus Alateens/Sponsors from the three other states on Aug. 1-3. There are three schools in the area wanting Alateens

meetings: Buckeye M.S., Dublin Coffman H.S. & Brookhaven H. S. there is a new Alateen meeting at Parkside Lodge in Gahanna on Saturday mornings that started in April. **Toldeo** – there are three new meetings, addresses or dates are unknown at this time. Florence B. sent a letter with the three Sponsors names but that's all.

(CPC) COOPERATING WITH THE PROFESSIONAL COMMUNITY: Austin M.

Fact sheets for Professionals have been revised. On the website, service material can be downloaded such as Reach Out to Schools and Other Professionals. **Cleveland** – have distributed Forums to Professionals. **Cincinnati** – sent 100 open letter to Professionals along with newcomer packets and posters. **District 48** – put 100 copies of the Forum in Professionals offices. Over 68,000 copies of the Special Forum were ordered for September's Professional month.

FORUM: Cyndy W.

No report.

(PI) PUBLIC INFORMATION: Becky H.

In July material sent to the District Representatives included: 1) listing of suggested resources with catalog #, title and cost. 2) Public service information on "Corner," running thru Sept. for local Radio & TV stations, (Phase 1 & 11). 3) Suggestions on getting the Al-Anon & Alateen message to local publications. 4) Information on new PSA (Public Service Announcements) "My Life," for 2003-2004-distribution time table. New materials here today for Districts with District # and DR's name in top right are: 1) Carrying the message through Radio & TV electronic media. 2) "My Life," Radio PSA with Radio stations and Networks receiving them directly from WSO. 3) TV PSA scripts of 5 different periods of time, 60, 30, 20, 15, & 10 (Some stations prefer to use their own voices). 4) "How To," for PI outreach through Health Fairs. 5) "How to," through community resources. 6) Order forms for six and ½ minute Video (AV31) with showing to the public \$5.00 – Does your group have one? For use in PI with Civic Clubs i.e.: Rotary, AARP etc. In the September Forum new pamphlets that can be put out to the public are listed on page 22, these are FREE. Other service tools that can be used are past issues of the Forum \$10.00, posters or your own meeting list and local phone numbers of Al-Anon & Alateen -- be creative! I will have a list of possible Clubs, Civic Groups etc where some of these service tools might be distributed for 2-Day Fall Assembly in October. **District Representative:** remember to get this information to your groups and PI person (if you have one). Wouldn't it be great if I could report some PI activity form every District in October??

ARCHIVES: Norma Report given by Steve A.

Will have the Archives display set up at 2-Day Fall Assembly.

LITERATURE: Sandra F.

The "Theme," this year is CHANGE! Create New Possibilities has been an inspiration in the literature department. New items are four revised pamphlets: 1) Purpose & Suggestions (P-13). 2) Understanding Ourselves and Alcoholism (P-48). 3) So You Love an Alcoholic (P-14). 4) Al-Anon, You and the Alcoholic (P-2). As I read these newly revised editions, I can tell you that I believe there is improvement. Something else new is ready: A pamphlet for public outreach called "Al-Anon is for African Americans...African Canadians...All people of Color, and a new poster set, of tear proof paper, 2ft X 3ft of the Three Legacies (M-75) @ \$20.00. Family, I hope to have samples for display for our 2-Day Fall Assembly.

INSTITUTIONS: Karen McK.

WSO is really on Public Outreach right now. They are encouraging all Public Outreach Coordinators to motivate and encourage Groups, Districts and AIS (Area Information Services) to form Public Outreach Committees. I am very pleased to see this type of rallying. Since the Action Committees have gone into effect, I can already see that there is strength in numbers. Preliminary results of a Delegate questionnaire has been given to us from WSO. They indicate activities and actions that Groups, Districts and AIS would be most likely to undertake in the area of Institution outreach. They are as follows: Meetings on wheels, providing speakers, mailing literature, posters, table displays and meeting list to professionals, sending or lending the new Al-Anon video, making phone call to facilities offering materials, contact names and numbers, taking copies of the September Forum, and visiting faculty staff. Also hosting a special public outreach meeting and inviting faculty staff, clients and families to the meeting and encouraging groups to "adopt a facility." I am mailing copies of all to District Representatives and AIS's. WSO has suggested conducting a workshop at our next area assembly meeting to find out what our area is willing to do. They would like us to share our results with them on the "Outreach to Treatment

Center workshop summary sheets," which I will be mailing out. Need list of Groups that have no District Representative or Meeting of Districts Chairpersons.

BUDGET: Jill C.

Not much new with the Budget Committee, we did not have a meeting this time, but would like to present a motion for approval to move monies from excess funds into the needed reserve funds up to \$300.00 without prior Assembly approval. A reminder that all over budget expenses are to be approved by the Budget Committee **before** the expense voucher is paid. An amendment to the prior motion for WSO posters to include "all persons registered to attend 2-Day Fall." Handbook needs to be corrected concerning Standing Committee Chairpersons being a member of AWSC and therefore having a vote. A previous motion was made and passed to include them, Pat will correct this. Also on page 18 of the Handbook, traveling and living expense can be subsidized by the AWSC (unless a GR or DR) --- needs to be GR only. AWSC does subsidize DR's. Pat will go to the archives and get all motions as written and clarify all these.

BYLAWS & HANDBOOK: Pat M.

New copies of Bylaws & Handbook here to today. Cheryl, the last Archive person, was nice enough to give me motions from 1990 Handbook, but not Bylaws. I will be going to Toledo to the Archives to pull out all the minutes. I don't have the complete information yet. In October there will be a different version. I have tried to group things into specific topics, so that when you look at something it's all in one place and can get an idea of what's really going on instead of multiple places. Let me know what you think? Let me know of any corrections – I am not perfect. I did make all the changes that were voted on last Spring. I took all the expenses from the Bylaws, Article 6 expenses, the first paragraph is some verbiage about the Delegate's equalized expense fund, and then I added this line under it that says "All motions previously listed in this section of Bylaws have been moved to the Handbook. Rather than just putting the date that it was passed, I put the Motion #. Any comments or suggestions, give me a call.

REVIEW & AUDIT: LuAnn F.

I reviewed all the information Linda, the previous chairperson, sent me and I need the Conventions books to review.

CONVENTION & 2-DAY FALL ADVISOR: Lee R.

Contact me by phone at 330-782-0030 or email Free 4214@AOL.com.

COMPLIANCE OFFICER: Chris M.

No report. He thinks we're in compliance,

WEBSITE: Dennis

Has developed a method for counting the hits on the sight by local and has observed that our remote locations, primarily southeast Ohio, have substantial number of hits for meeting information. Is there a way to reach these "All Letter Districts," for information on meetings? Would like to see the guidelines on the Website if he can get it in the correct format to do so. Suggestion, can he put the Group Registration Form on the Website making is easier for Groups to register? He can put on information that he is given. www.ohioal-anon.org is the Website.

2003 OHIO AREA CONVENTION: Lee R. & Tony

The Convention was a success, it was a great Convention and all had a wonderful time. We ended up with 142 total people with walk-ins, and I was kind of disheartened that we didn't get more from across the State. I don't know what the problem is, but will be looking into it as the Advisor person. The most important thing was getting a committee that you can work with. The first thing I did was to give everyone a set of Guidelines and Traditions and said if we have a problem, we going to solve this together. It's not going to be a Lee or a Tony, we are going solve this together. I think that if you have the understanding from day one that if there's a problem you're going to solve it as **we**, not as **I**, you can accomplish what you set out to accomplish. I really felt my Higher Power in that Convention the whole time from day one and when we walked on to that Campus, Tony and I looked around and the lady who worked with us, Karen, she was more then commendable, and when you get our report you will see that she did not even charge us for the Gulf Cart. We sent her a Thank You card and went to visit her and received a Thank You card back. I think this is important as we may be the only Al-Anon or recovery source that she ever sees. It was important to me to let her know what Al-Anon was all about. She was very impressed. Thank you for allowing me to do this. Reports will be turned in by October. As Chairperson you have to be assertive, give deadlines and say I need it by, and give them two weeks. If you're going to take on a job either stay to the end or step down.

2003 2-DAY FALL ASSEMBLY: Barbara W.

The Chairperson is Kathy P. Assembly is October 18-19th at Kings Island Resort Conference Center. Deadline is October 1st for Hotel and Banquet. Our speaker will be Linda E., Trustee At Large. A request for 2004 Assembly (Youngstown), please try to make it the second weekend to accommodate Colleen our Regional Trustee to attend.

2nd OPEN SESSION

Mary Kay returned to the discussion of District Representatives having a "DR packet," with guidelines and other information to help guide them in their responsibilities. Two current District Representative volunteered, Judy & Steve, and will put together something for 2-Day Fall Assembly.

2003 AA CONVENTION

Held in Dayton Mall Holiday Inn, Miamisburg, OH. On October 10-12, 2003. Mary Kay R. will be the Al-Anon speaker at 12:30pm-1:30pm. Registration at the door is \$20.00.

2004 OHIO AREA CONVENTION

Theme is Light, Love & Laughter, held at Clearing Westgate Motel. Package includes two meals and various packages on room rates. Flyers will be in the Al-A-Notes coming out in October.

OLD BUSINESS:

Linda A. brought up the problem with registration at the Ohio Area Assembly. With the Action Committee meetings before the regular meeting, it has moved everything up on the time schedule. Registration was scheduled to open at 10:30am, but with the passing out colored badges/signing up for the Action Committee along with the registration it needs to be open earlier. There was waiting in long lines as everyone needed to registration and then get to the Action Committee meeting. With registration needing to be opened earlier, Linda will need to come down on Friday night and a motion is needed to approve this. **Officers, Coordinators and Standing Committee Chairs**, please remember to turn in your **written reports** to the secretary.

NEW BUSINESS:

Time for 2-Day Fall Assembly:

9:30AM Registration opens

10:00AM Orientation for New Group Representatives

11:00AM Action Committee Meeting (After Group Orientation all GR's belong on one of the Action Committees)

12:30PM OAA meeting begins (same time as usual)

Regional Service Seminars (RSS) for 2004 are as follows:

US Southeast RSS March 26-28 Raleigh, North Carolina

US Northwest RSS September 17-19 Anchorage, Alaska

Canada Central RSS August 13-14 Winnipeg, Canada

The following motions will be presented at 2-Day Fall Ohio Area Assembly Meeting – October 18-19,2003.

Motion #1 Area World Service committee will review attendance records (at least the past 3 yrs) of District Representatives attendance and notify the District Representatives and Group Representatives of any District Representative that hasn't been active and inform the GR's it is **their responsibility** to have a Group Rep. Meeting to elect a new DR who will be active to their responsibilities as per our service manual and Ohio ByLaws. (Passed by Area World Service Committee)

Linda Adams

Motion #2 To permit the Budget committee to transfer funds from excess funds into the needed reserve funds up to \$300.00 without prior assembly approval. Budget Committee

Motion #3 To amend the previously passed motion #6 from Spring Assembly which reads " to purchase 1500 Public Outreach posters from WSO to be distributed to all GR's attending the 2003 2-Day Fall Assembly," to read **to all persons registered to attend the 2-Day Fall.** Budget Committee

Motion #4 In an effort to assist in the education of our members and to encourage participation in service, Ohio Area Assembly will produce and publish "Getting into Service in Al-Anon," cards for distribution to all groups. Barbara J. Wright

Motion #5 To amend "Reimbursed Expenses," #14 to read: Any Officer, Coordinator or Committee Chair will have their Friday expenses for Ohio Area Assembly meetings covered when traveling distance over 120 miles for a Sat. AM meeting or over 180 miles for Sat. PM meeting. Linda Adam

Agenda for October 18-19,2003 2-Day Fall Ohio Area Assembly enclosed.

**DISTRICT REPRESENTATIVE ----- PLEASE COPY AND SEND TO YOUR
GROUPS!!!!**