

HANDBOOK COMMITTEE: All of the changes to the By-Laws and Handbook that were passed at the 2021 Fall Assembly have now been posted. The revised documents are available on the Area web site on the documents page. The recent changes are highlighted in yellow.

The Committee realized the following changes had been made to the Handbook but not accounted for in the By-Laws: Checks over \$2000 require a second signature from an authorized signer. CD's must have two authorized signatures to be cashed or renewed or moved. CD Funds can only be moved into another AFG of Ohio, Inc. account. (Motion 2021/05 - # 01). Therefore, the Committee moves that the following wording be placed in the By-Laws Article IV-Officers, Section F Area Treasurer, 2. To read "Area Treasurer and Delegate are the only persons authorized to withdraw funds; however, two (2) signatures shall be required on any Area checks over \$2000. The Delegate is authorized to withdraw funds only in the case of an emergency and only with the agreement of another Area Officer."

After some discussion, the Committee agreed to a style and edit change from the spelling By-Laws to Bylaws to conform with current US and Ohio law as well as the World Service Conference and World Service Office. The Ohio Revised Code uses Bylaws and bylaws. The changes will be made before the 2022 Spring Assembly.

Yours in Service,

Ginny C.