

KNOWLEDGE BASED DECISION MAKING

Topic: To modify the Group Record Coordinator's duties in the Handbook

Background Information – What we know

Historical Perspective –

One of the Group Record Coordinator's duties, according to the Handbook, is

“Review and correct, at regular intervals, the Delegate's printout from World Service Office and send corrected information to World Service Office Group Services.”

This printout has now evolved to the “Area World Service Committee Update Form”.

The Group Records Coordinator has all of the information needed for this report, however it is the Delegate who currently submits the report to the World Service Office.

The World Service Office allows the respective Area to determine who submits the report.

It would be much simpler for the Group Records Coordinator to submit the report from the information they currently have available.

Existing Motions That Pertain To This Topic – None.

What Do We Know About Our Members' Wants, Needs and Preferences?

We need to “Keep It Simple”, ensure we have clearly defined responsibilities and avoid double-headed management.

What do we know about our capacity (resources)?

The Group Records Coordinator already has all of the information required.

What are the implications of our choices? (pros and cons) ?

Pro – Revising the Group Records Coordinator's duties ensures that timely and accurate information is submitted to the World Service Office, allowing new Officers, Coordinators, Committee Chairs and District Representatives to participate in the various AFG Connects discussions.

Con – There have been instances where inaccurate information was reported, as it had to be copied from one individual to another.

What we wish we knew, but don't:

Questions and Clarification:

- The current Form is on Pages 3 and 4, just for illustration purposes.

Need for motion? Yes – the motion is on the following page.

Presented by: Phil H, Secretary

MOTION FORM

DATE: _____

MADE BY: _____
(Name) (Position – GR & Grp Name / Officer / Coordinator / Cmte Chair)

SECONDED BY: _____
(Name) (Position – GR & Grp Name / Officer / Coordinator / Cmte Chair)

MOTION: To amend the duties of the Group Records Coordinator on Page 7 of 32 in the Handbook:

<p>As is currently written:</p> <ol style="list-style-type: none"> 1) Maintain a current mailing list of all Area Officers, Coordinators, District Representatives and Group Representatives by districts, making changes, as they occur to keep the list current. 2) Review and correct, at regular intervals, the Delegate’s printout from World Service Office and send corrected information to World Service Office Group Services. 3) Supply Delegate, Chairman and Secretary with updated lists at each Assembly meeting. 4) Supply Secretary and Newsletter Editor with mailing labels whenever needed sorted by zipcode. 5) Have a current list available at Assembly meetings for the purpose of updating or correcting by the members present. 6) Maintain file of names of groups, locations of meeting and other information pertaining to groups in our Assembly Area. 7) To make attendance at the New Group Representatives meeting at assembly part of the duties of the Group Records Coordinator. (5/01 – motion #6) <p>By deleting 2) in its entirety,</p> <p>2) Review and correct, at regular intervals, the Delegate’s printout from World Service Office and send corrected information to World Service Office Group Services.</p>	<p>And replacing it with:</p> <ol style="list-style-type: none"> 2) Reviews, corrects and submits the Area World Service Committee Update Form to the World Service Office as changes occur. <p>So that the amended section would read:</p> <ol style="list-style-type: none"> 1) Maintain a current mailing list of all Area Officers, Coordinators, District Representatives and Group Representatives by districts, making changes, as they occur to keep the list current. 2) Reviews, corrects and submits the Area World Service Committee Update Form to the World Service Office as changes occur. 3) Supply Delegate, Chairman and Secretary with updated lists at each Assembly meeting. 4) Supply Secretary and Newsletter Editor with mailing labels whenever needed sorted by zipcode. 5) Have a current list available at Assembly meetings for the purpose of updating or correcting by the members present. 6) Maintain file of names of groups, locations of meeting and other information pertaining to groups in our Assembly Area. 7) To make attendance at the New Group Representatives meeting at assembly part of the duties of the Group Records Coordinator. (5/01 – motion #6)
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MOTION #: _____ **Motion for:** Handbook _____ Bylaws _____

Simple Majority (votes needed): _____ **Substantial Unanimity (votes needed):** _____

FOR: _____ **AGAINST:** _____ **ABSTENTION:** _____ **// PASS:** _____ **FAIL:** _____

AREA WORLD SERVICE COMMITTEE UPDATE FORM

Date: 1-27-2017

Area/Province: 44/Ohio

PANEL: 55

Electronic forms available on request from WSO@al-anon.org, attention: Group Records.

When changes occur, please use this form to notify the WSO. Please print or type full name, mailing address, and phone number, and e-mail for each position and send us a copy **highlighting and/or underlining** the changes. It would be helpful if you also identified the immediate past trusted servant for each position.

Delegate: Ginny Clark 40 Hamden Dr Hudson, OH 44236-2722 330-653-8589 ginnyc44ohio@yahoo.com Immediate past Delegate: Rex McVicker	Alternate Delegate / Newsletter Editor: Theresa Matthews 1437 Forester Dr Cincinnati, OH 45240-1143 513-379-3216 theresabm44@gmail.com Immediate past Alternate: Ginny Clark	Area Chairman: Buff Nettleship 5994 Canyon Creek Dr Dublin, OH 43016-7418 614-330-0323 buffy1118@gmail.com Immediate past Chair: Sandy Flenner
Area Secretary: Phillip Hoffman 4 Apprentice Dr Apt C Springfield, OH 45504-3662 937-244-8223 phillupspace@aol.com Immediate past Secretary: Karen McKelley	Area Treasurer: Judith Aukerman 137 Village Ct Columbiana, OH 44408-9356 330-921-9911 Judyafg55@gmail.com Immediate past Treasurer: Theresa Mathews	

AREA COORDINATORS

Please list Spanish PO Coordinators below and list French Coordinator's on page 3. Puerto Rico's Coordinators listed as Spanish.

Alateen Coordinator: Tina Leverknight PO Box 95 Washingtonville, OH 44490-0095 330-831-4983 ALA_TINA44@yahoo.com Immediate past Alateen: Rose Rollins	Archives Coordinator: Judy Cox 850 Homestead Ave Springfield, OH 45503-4714 937-322-0457 Jcox93@woh.rr.com Immediate past Archives: Barbara Wright	Forum Coordinator: Christine Traina 14730 Freed St SE Minerva, OH 44667-9145 330-205-8349 Letgoletgod3@juno.com Immediate past Forum: Sharon Berezne
Group Records Coordinator: Robin Rex 2848 Consaul St Toledo, OH 43605-1365 419-698-3155 RobinsRex@SBCGLOBAL.NET Immediate past Group Records: Phillip Hoffman	Literature Coordinator: Karen McKelley 1609 35th St. NW Canton, OH 44709-2626 330-284-5318 (C) / 330-482-7458 (H) karenmliterature@yahoo.com Immediate past Literature: Shirley Mehling	Public Outreach Coordinator: Jane J Ellis 2759 Sand Run Pkwy Fairlawn, OH 44333-3776 (330) 864-4881 jtj3wwc@gmail.com Immediate past Public Outreach: Merri Giacomazzo
Budget Committee Chair: Donna Kaltenbach 2562 Hale Rd Painesville, OH 44077-4926 440-357-0808 donilca@sbcglobal.net Immediate past Budget: Robin Rex	Compliance Committee Chair / AAPP: Karen Peterson PO Box 335 Newbury OH 44065-0335 440-537-1728 Afg_karen@yahoo.com Immediate past Compliance / AAPP: Janice Reining	Handbook Committee Chair: Sandra Flenner 3223 Cranston Dr Dublin OH 43017-1920 614-717-9044 Sandyf44ohafg@yahoo.com Immediate past Bylaws & Handbook: Barbara Wright

Registration Committee Chair: Karen Szabo 1643 Alexander Rd Galena, OH 43021-9583 (740) 972-6510 karens74@hotmail.com Immediate past Registration: Eleanor Trapp	Review Committee Chair: Kathleen Sallah 5421 Westcastle Dr Apt 4 Toledo, OH 43615-2047 419-304-8447 KATHSKISEW@YAHOO.COM Immediate past Review: Laura Biggs	Two Day Fall/OAC Committee Chair: Vacant Immediate past Two Day Fall / OAC: Lee Ruby
Website Committee Chair: Michael Krumm 7756 Parktown Dr West Chester OH 45069-3308 513-847-4804 mikekrumm@gmail.com Immediate past Website:	Alternate Group Records Coordinator: Phillip Hoffman 4 Apprentice Dr Apt C Springfield OH 45504-3662 937-244-8223 phillupspace@aol.com Immediate Past Alternate Grp Rcds: None	

DISTRICT REPRESENTATIVES-PLEASE PROVIDE DISTRICT NUMBERS
 Please list English and Spanish DRs on this page. List French District Representatives on page 3.

District: 1 Judy Lewis 1800 W Wallings Rd Broadview Heights, OH 44147-1137 440-237-6131 JUDYL11@cox.net	District: 2 Louise Makupson 4272 Cricket Ln Warrrensvl Hts, OH 44128-2821 216-538-0586 myia_1993@yahoo.com	District: 3 None
District: 4 Judith Aukerman 137 Village Ct Columbiana, OH 44408-9356 330-921-9911 Judyafg55@gmail.com	District: 5 Fred Smith 9700 W Pleasant Valley Rd Parma, OH 44130-6005 216-308-4428 parmafred@yahoo.com Immediate Past: Nancy Halloran	District: 6 Kathleen Sallah 5421 Westcastle Dr Apt 4 Toledo, OH 43615-2047 419-304-8447 KATHSKISEW@YAHOO.COM
District: 7 Merri Giacomazzo 6530 Southway Ct Brookpark, OH 44142-3650 216-265-0126 merrigiamfree@gmail.com	District: 8 Louise Timm 9237 Dean Rd Vermilion, OH 44089-9411 440-967-5410 teacherlou@hotmail.com	District: 9 Cheryl Beil 3008 Pothour Wheeler Rd Hubbard, OH 44425-9778 330-565-8876 Cabeil3008@gmail.com Immed. Past: Mary Ellen Rodrigues
District: 10 Diane Paprocki 3830 Birdsong Ln Swanton, OH 43558-9500 (419) 875-5148 dipap@windstream.net	District: 11 None	District: 12 None
District: 13 None	District: 14 None	District: 15 None