

Ohio Al-Anon Family Groups

Action Committee Plan

Goals: To establish four committees to serve our Area.

1. Group Services
2. Fellowship Communications
3. Membership Outreach
4. Public Outreach

COMMITTEE PURPOSE

The Committee purpose is to provide a time and place where Groups Representatives and other members can work together to find ways to strengthen Al-Anon and Alateen. The Action Committees are to be viewed as vehicles for increasing attendance at Assemblies and increasing participation by all groups and members in the Ohio Area. We learn from each other how to carry our message of hope.

Committee Members' Role: All members of a Committee have equal voice and vote. Each Committee member deserves to be heard even when his/her voice represents a minority view. Recommendations of the Action Committee will be presented to the AWSC and the Assembly. Members originate ideas and provide assistance to carry out projects. They will communicate to District and/or Group enthusiasm for, and participation in, Action Committee assignment.

Sample Action Committee Agenda: A sample agenda for each Action Committee follows:

- Introductions
- Review Committee Purpose
- Review minutes of prior meeting
- What's new, by each Coordinator
- Action/Projects
- Report back to Assembly

COMMITTEE GUIDELINES:

Participation is the key to harmony; therefore, all Assembly members will be involved with a Committee. The Action Committees will meet at the Spring Assembly at 11 a.m. and the Two Day Fall Assembly on Saturday evening, after the banquet, for approximately one hour. Members will serve three years on their assigned committee beginning with the election Assembly.

The Chairperson of each Committee will be the Area Coordinators except for Membership Outreach that will be chaired by the Alternate Delegate. The Chairpersons position may be rotated yearly.

The Committee Chairpersons duties will include sharing information and projects received from the WSO as well as taking suggestions from Committee Members. They will conduct the meetings and keep the group focused on the task at hand.

The Delegate will float among the different Committees.

It is suggested that the District Coordinators attend the Committee related to their District position.

The Action Committee Recorder will record the notes for each Action Committee meeting,

maintain Committee roster (name, address, phone number, district and service position) and will report back to the Assembly with a brief, two minute report. The Recorder will be the one to report to the AI-A-Notes editor and keep permanent committee records.

GOALS OF ACTION COMMITTEES

Group Services:

- To keep Area mailing list current and maintain records.
- To strengthen connection between Assembly and existing AI-Anon and Alateen groups, including contacting groups in the lettered Districts.
- To reach out to newly registered or unregistered groups to initiate participation.
- To record the history of the groups.

Fellowship Communications:

- To articulate a clear, consistent message of hope for friends and families of alcoholics through our literature, the Forum and our newsletter.
- To encourage the use of all Conference Approved Literature (CAL) and the Forum in group meetings.
- To encourage members to share their experience, strength, and hope in articles for the Forum, and our literature.
- To provide guidance on the use of literature and Forum in all activities.
- To encourage holding writing workshops around the state.

Membership Outreach:

- To provide accurate, timely information to the AI-Anon fellowship.
- To create methods/ideas to make information available and inspiring.
- To find ways to communicate with the fellowship about AI-Anon/Alateen activities.
- To cooperate and share information by encouraging AI-Anon/Alateen participation in Area conventions, workshops and service meetings.

Public Outreach:

- To be the communication voice for AI-Anon/Alateen to the general public.
- To explore creative means of getting the word out, attracting the newcomer and informing the professional community.
- To provide knowledge and generate public good-will towards AI-Anon/Alateen.
- To encourage individual members to become involved in public outreach efforts.
- To help differentiate between “treatment” approach and the AI-Anon/Alateen philosophy of recovery.

Ohio Area Assembly Action Committees

Delegate Floats Among Committees

GROUP SERVICES

Recorder
Alateen Coordinator
Area Treasurer
Archives Coordinators
Budget Committee Chairperson
Group Records Coordinator
Compliance Liaison
Review Committee Chairperson
Past Delegate
Assigned DRs and Grs

MEMBERSHIP OUTREACH

Recorder
Alternate Delegate
2-day Fall Chair
Convention Chair
2-day Fall & Convention advisor
Area Secretary
Past Delegate
Assigned DRs and GRs

FELLOWSHIP COMMUNICATION

Recorder
Forum Coordinators
Website Coordinator
Literature Coordinator
Handbook/By-Laws Chair
Area Chairman
Past Delegate
Assigned DRs and Grs

PUBLIC OUTREACH

Recorder
Public Outreach Coordinator
Past Delegate
Assigned DRs and GRs