

AREA WORLD SERVICE COMMITTEE MEETING REPORT – FALL 2016

The Area World Service Committee meeting was held on Saturday, August 13, 2016, at the North Congregational United Church Of Christ, 2040 Henderson Road, Columbus 43220. Chairman Buff N opened the meeting at 12:32 PM with the Serenity Prayer. Tina L, Alateen Coordinator, read the Twelve Traditions; Jo S, DR 51, read the Twelve Concepts of Service; and Cheryl B, DR 39, read the General Warranties Of The Conference.

INTRODUCTIONS: All present introduced themselves and there were 25 people present.

COORDINATOR REPORT – PUBLIC OUTREACH: Jane E, Coordinator, asked to present her report first, as she had another commitment –

The Addiction Studies Institute was held on July 20, 21 and 22. Our booth was set up Wednesday morning and, from time to time, I went around to the other booths and introduced myself as the Public Outreach Coordinator for Ohio Al-Anon. I always asked if they needed any information and many people thanked us for being there. One person said her Mom went to Al-Anon and it saved their family.

We met people from Florida, Tennessee, Pennsylvania and Indiana, in addition to a lot of people from Ohio. We met Therapists, Counselors, Criminal Justice Professionals and people who run treatment centers, as well as AA and Al-Anon meetings for families.

There were 1,000 people there and we saw at least 800, giving out meeting schedules for the various AIS's in Ohio, bookmarks with the 1-800 number to call for a meeting and lots of other literature.

We had a copy of the Akron Beacon Journal, with their story on Founder's Day posted. It was on the front page of the paper and contained an article about Al-Anon. That got a lot of attention as well. Our booth was right next to the AA booth, which made it a really nice spot. All in all, it was a very enjoyable experience.

MINUTES: The minutes of the 2016 Spring AWSC meeting were previously electronically distributed to all of the Committee members. Cheryl B, DR 39, moved and Jo S, DR 51, seconded to accept the minutes as distributed. The motion passed.

TREASURER'S REPORTS: Judy A, Treasurer, presented the report –

Beginning balance as of 1 January 2016 –	\$31,631.29
Income 1 January – 12 August 2016 –	+ 12,230.48
Expenses 1 January – 12 August 2016 –	- 5,445.37
Ending balance as of 12 August 2016 –	\$38,416.40

Barbara W, Past Delegate, moved and Karen S, Registration Committee Chair, seconded to accept the report. The motion passed.

ALTERNATE DELEGATE & NEWSLETTER EDITOR REPORT: Theresa M, Alternate Delegate, was absent and Ginny C, Delegate, presented the report –

ALTERNATE DELEGATE

I have been involved in the Guidelines Revision at GCIS and with a committee to work on ways of encouraging participation both at and beyond the group level. Part of that is to investigate redistricting and the use of electronic media – both of which are in EARLY stages.

NEWSLETTER EDITOR

Al-A-Notes went to our Secretary for printing and mailing with the hopefully final, final revision on 7/27. This was later than I had hoped but submissions have been slow to come in or lacking completely. I will go back to sending multiple request/reminders for the next edition – something I tried to do without this time. Live and Learn!! Because of the multiple changes in the registration and banquet ordering form, there were multiple

“final revisions”. One change not included was the table of contents, but I think the members that read the Notes will be able to cope. To make it the “correct” number of pages for most efficient mailing, I repeated the previous survey on AI-A-Notes and included a question on willingness to make more use of electronic media to communicate.

REMOTE GROUPS

A letter has been composed by Kay J and myself and made available to all AWSC members for discussion/use. Kay also composed the “Addams family” tune and copies of that can be made available as well as several workshops that we have found for DR’s and remote groups who would like them. No new workshops have been developed or are likely at this moment. I believe it is time to dissolve the task force unless new members wish to take it on. A decision on how and if to send the letter / tune / potential workshops as well as including a question about interest in using electronic media to communicate.

date

Dear Group

What’s missing from this picture? “You are!” Although you may be actively participating in your local group(s), you are part of something so much more. The district and area levels offer many opportunities for fellowship as well as service to provide input and sharing in the following areas:

- Budgeting and other matters at your District, local AIS and the Area level
- Minority opinions on many issues that come up locally and at the World Service Conference (WSC)
- Ideas for and outcomes of public outreach activity
- Understanding our service structure, its history and its benefits
- Identifying barriers to participation at all levels of service - from regular attendance at meetings to filling service positions at the group level and above

This letter is coming to you as a way to gather information about our Area and local fellowships. This is Al-Anon’s 65th anniversary and Al-Anon Family Groups of Ohio 25th anniversary. We would like to hear of your group’s experience with filling service positions and suggestions on how AFG of Ohio, Inc. can help you in that endeavor.

Some possible examples:

- Area Officer(s) speaking at a District/AIS meeting or workshop
- Providing a skit on service
- Providing a workshop on service positions/structure
- Working with local groups to create their own skit or workshop

Attached to this email are a few examples of skits that have been created from different Districts, Areas and the WSO that you may find useful.

Please contact me or any of the Officers at Al-Anon Family Groups of Ohio to let us know your thoughts about what would be useful for your group/district/AIS.

Yours in gratitude for service,

Theresa

Theresa Matthews

Co-Chair for the Task Force for Remote Groups
Ohio Alternate Delegate for 2015-2017

Twelfth Step Tune – sung to “The Addams Family” tune

OLIVIA OLDTIMER - Verse 1

I called to bring you greetings;
We've missed you at the meetings;
We hope you are okay and
will be back with us soon.

NATALIE NEWBIE - Verses 1 & 2

There's finding all the liquor;
I've got to be much quicker;
And then I have to pour it
all down the sink.

I've got to check his emails
To see if they're from females;
You never know who
he might meet in a bar.

NN and OTHERS – *CHORUS (anxious, flustered)*

HOUSE IS A MESS (OH NO!)
NOT EVEN DRESSED (OH NO!)
CAUSE THERE ARE SO
MANY MORE THINGS
I HAVE TO DO (BOO HOO!)

OO - VERSE 2

I hear you're in a tizzy;
Your chaos makes you dizzy;
It seems to me that you
should H.A.L.T.!

NN - Verses 3 & 4

He's very prone to shirk;
So I better call his work;
Because we're getting way
behind on our bills

Our finances are tanking,
And I need to do some banking;
Or we will lose our home
and utilities.

NN and OTHERS – *CHORUS (resigned)*

HOUSE IS A MESS (OH NO!)
NOT EVEN DRESSED (OH NO!)
CAUSE THERE ARE SO
MANY MORE THINGS
I HAVE TO DO (BOO HOO!)

OO - Verses 3 & 4

I think that you are needing
To get out to a meeting;
And try to get back
to your serenity.

Consult your Higher Power;
It's only one short hour;
And you fill up on
Experience, Strength and Hope.

CHORUS (sad)

HOUSE IS A MESS (OH NO!)
NOT EVEN DRESSED (OH NO!)
CAUSE THERE ARE SO
MANY MORE THINGS
I HAVE TO DO (BOO HOO!)

OO - Verses 5 & 6

It's not some hocus pocus;
You simply need to focus;
On program tools to be
Happy, Joyous, and Free.

Please try a little Gratitude;
It will adjust your attitude;
And then you'll have so much
Better things to do.

NN – Final Verse

I guess it could be thrilling;
I just need to be willing;
To do my part in sharing
And service too.

NN and OTHERS – *Final Chorus (peppy, enthusiastic)*

NOW I AM DRESSED; (HURRAY!)
I'LL DO MY BEST; (HURRAY!)
SERVICE HELPS ME; SERVICE HELPS YOU,
AND OTHERS TOO!! (WOO HOO!)

DELEGATE'S REPORT: Ginny C, Delegate, presented the report –

Meet The Board: The WSO Board of Trustees and Executive Committee are coming to Fayetteville, Arkansas on Saturday, October 22, 2016 from 9:00 AM – 4:30 PM. It will be held at the Chancellor Hotel, 70 North East Avenue, Fayetteville, AR 72701. Pre-Registration with lunch deadline is Friday, September 30, 2016.

The “Meet the Board” event is an opportunity for local Al-Anon members to meet and interact with the 19 Trustees and the 3 Executive Committee members to discuss Board Members’ service to the fellowship, relationship to the WSO, and to the organization of Al-Anon Family Groups. Ohio will submit a request form for October 21, 2017.

TEAM Event: TEAM stands for Together Empowering Al-Anon Members. TEAM event is a partnership between the Area(s) and the World Service Office with the aim of “providing an opportunity for Al-Anon and Alateen members to learn more about service and the Al-Anon program”. TEAM Events are designed to energize members’ spiritual quest, activate members’ creativity, and expand members’ understanding of Al-Anon. TEAM events are also an opportunity to meet World Service Office staff and Trustees.

The proposed TEAM event in Ohio will be July 7, 2017 from 9 AM – 5 PM at the DoubleTree by Hilton in Akron/Fairlawn. It will be followed by Ohio Area Convention Friday evening. Assuming it will be approved by WSO, we will be asking for volunteers to help with the planning. Volunteers can live anywhere in the state, as meetings will be using either conference calls, e-mail or other electronic means.

If you want to go to a TEAM event soon, consider the upcoming Pennsylvania TEAM Event on Saturday, September 24, 2016, from 9:00 AM – 4:30 PM at the Comfort Suites, 10 South Hanover Street, Carlisle, PA 17013. The deadline to register is September 7th. The \$25 cost includes lunch. Copies of the flyer are on the table. See the Pennsylvania Al-Anon website.

Al-Anon International Convention: Where will you be in 1 year, 10 months, 23 days? Al-Anon’s 6th International Convention in Baltimore, Maryland. The 6th Al-Anon International Convention will be in Baltimore, MD July 6-8, 2018. Al-Anon International Conventions are a great way to celebrate recovery, meet old friends, make new ones, and perform public outreach! I went to the one in Pittsburgh and the one in Vancouver and they were both fantastic life changing experiences. Al-Anon’s International Convention is held every five years. Start saving your money.

2023 Al-Anon International Convention: Cleveland, OH??? Columbus, OH??? Ohio will submit a bid this fall for a city to host the 7th Al-Anon International Convention. More about this later.

WSO Finance Update: The General Fund recorded a gain of \$341,930 for this period, compared to a loss of \$54,971 this period last year. This is due in part due to higher than budgeted literature sales and lower than budgeted expenses. Revenue from literature sales was below 2015 revenue by \$51,494. The investment income and transfer from the Reserve Fund totaled \$130,722 compared to \$25,255 in 2015. 2016 contributions for the first six months exceeded 2015 contributions by \$191,428.

June – Best Month Ever for Contributions! Members have responded, just as our co-founder Lois said we would. We are more than half way there due to our collective efforts to meet our budgeted projection of \$1,800,000 in contributions. June 2016 was our biggest month ever for contributions, far outpacing our previous best month!!! Please continue to express our gratitude and financial abundance in like manner for the rest of 2016 and beyond so the World Service Office will be able to continue to support us in our public outreach efforts. The Finance Committee continues to find places to cut expenditures while not affecting core services to the members.

Donations: How to help close the projected budget deficit? Think Abundantly. Buy a wider variety of literature, increase your group’s donation, make individual donations, district donations, area donations, and intergroup donations. Our 7th Tradition means that Al-Anon is fully self-supporting.

Individual members can make a difference. What if every member clicked on the ‘Contribute Now’ button and made a contribution? What if some gave \$1, some gave \$5, some gave \$15 and some were able to give

even more? The possibilities are almost incredible: \$200,000? (that might be only \$1 per member); \$1,000,000? (that might be \$5 per member); \$3,000,000? (that might represent \$15 per member). Think of the possibilities!

Policy Committee: The Policy Committee unanimously agreed that Al-Anon does not accept money from a program in which individuals can sign up to support their favorite non-profit organization because it is impossible to know whether or not the donations come from Al-Anon members. Accepting any contributions of this type violates our Traditions.

Group e-News: Are members in your district in the know? Do you have the emails of GR's or CMA's? The WSO currently has e-mail addresses for only about 65% of the groups in the service structure. On average, only about 50% of CMA's actually open the e-mail they receive containing the Group e-news newsletter. How many in your district receive the Group e-news?

Group e-News is for every Al-Anon member! Each month's Group e-News contains news and information on recovery, service, and a better understanding of the Legacies. Find out if the groups in your district are receiving Group e-News, and if the information is making its way to all group members. See the handout on the table.

World Service Conference Summary: The World Service Conference Summary 2016 copies are available to each District Representative, Officers and Coordinators. The Summary is also available online. – <http://www.al-anon.alateen.org/members/wsc-summary>

Employment Opportunity: Director of Finance. See Al-Anon Members site "Employment Opportunities". Deadline for applications is August 31.

REGISTRATION: Karen S, Registration Committee Chair, reported there were 23 AWSC members and 2 visitors present.

TASK FORCE & THOUGHT FORCE REPORTS:

TASK FORCE – GUIDELINES FOR INCOMING ALATEEN SPONSORS: Tina L, Alateen Coordinator, presented the report –

No progress has been made at this time. With KOMIAC being held in Ohio in this year, I had to put this on hold.

In speaking with the other state coordinators at KOMIAC, Indiana state coordinator will be holding a sponsors training on September 10, in Terra Haute, Indiana.

With the assembly permission I would like to attend to see how they do it, cost would include travel and hotel because of the travel distances.

TASK FORCE FOR IMPLEMENTING CHANGES TO OHIO AREA CONVENTION: Lee R, Two Day Fall / OAC Advisor, was absent and Buff presented the report –

We are compiling information learned from the recent convention and will have a detailed report in November.

TASK FORCE FOR DEVELOPING WORKSHOPS TO TAKE TO REMOTE GROUPS: This was included in the Alternate Delegate report.

OLD BUSINESS:

APPOINT REVIEW COMMITTEE CHAIR: Buff read the position description from the Handbook. There was a question about the amount of time involved. The Review is typically done prior to the meetings and typically takes 6 – 8 hours to complete. Kathleen S, DR 6, said she could accept the position but not until January 1, 2017.

APPOINT TASK FORCE TO DEVELOP A NEW FLYER FOR GR ORIENTATION FOLDER: Mike K, Web Site Coordinator, volunteered to Chair the Task Force. He stated that he has a flyer that he was given to work on and hopes to have that at the Fall Assembly. He said he would email a copy to the Theresa and Buff if he has it ready before the Fall Assembly.

APPOINT TASK FORCE - MAILING AND PRINTING CONCERNS: Karen P, AAPP; Phil H, Secretary; and Mike K, Web Site Coordinator, all volunteered to serve on the Task Force, but they will not chair it. There has been a lot of work already done, in the form of surveys and other KBDM's that are available for the Task Force. A consensus of those present was that a Task Force is needed and the matter will be taken to the Fall Assembly.

THOUGHT FORCE FOR REMOVING AMIAS WHO DO NOT MEET GUIDELINES: Karen P, Thought Force Chair, reported at the Spring Assembly that the Thought Force felt that there were sufficient guidelines already in place for AMIAS – the difficulty is getting AMIAS to comply with those guidelines. For that reason, the Thought Force felt that no further study needed to be done. Tina L, Alateen Coordinator, moved and Jo S, DR 51, seconded to dismiss Thought Force. The motion passed.

NEW BUSINESS:

KBDM – AMEND ARTICLES OF INCORPORATION: Phil H, Secretary –

Topic: Aligning our legal name to conform to WSO policies and directives.

Background information – What we know

Historical perspective:

- 1 – This organization was incorporated in the state of Ohio on April 6, 1990, as “AL-ANON FAMILY GROUPS OF OHIO, INC.” This statement is made in the Articles of Incorporation filed with the Ohio Secretary of State at that time.
- 2- Subsequently, this corporation was granted exemption from the payment of federal income taxes under Section 501 (c) (3) of the Internal Revenue Service Code in 1991. Informally, our corporation was “tax exempt”.
3. Page 36 of the Al-Anon Alateen Service Manual (P-24/27) states, “to protect the CMA’s anonymity, all Al-Anon groups are registered with the letters AFG (for Al-Anon Family Group).
4. On January 22, 2009, Al-Anon Family Groups of Ohio, Inc. applied and was granted the trade name “AFG of Ohio, Inc”. The cost for this filing was \$50.00 and the use of the trade name was granted for a 5-year period, expiring on January 22, 2014.
5. The trade name was subsequently renewed April 7, 2015, at a cost of \$50.00.
6. A review of minutes of the Area Assembly meetings for 2008 and May, 2009 fail to show where this action was ever brought for a vote to the Assembly.

7. No action has ever been taken to change (amend) our Articles of Incorporation, the legal document that establishes our corporation in the state of Ohio or the By-Laws of the Ohio Area Assembly for AI-Anon Family Groups.

8. No formal request has ever been made to the Internal Revenue Service to change our corporate name, as it was originally registered.

Existing motions that pertain to this topic: None

What do we know about our membership's needs, wants and preferences?

1 – We need to comply with the laws of the state of Ohio regarding corporations.

2 – We need to comply with the Internal Revenue Service Code, or risk losing our tax exempt status.

3 – We need a simple way to “fix” this – and it available at a lesser cost than continually renewing our trade name.

What do we know about our capacity (resources)?

The process is straight forward:

1 – We need to amend our Articles of Incorporation. However, in order to do that we need to

2 – Amend our By-Laws first. Once that is done, a resolution is submitted to the Ohio Secretary of State, withdrawing our trade name, in favor of amending our original name.

3 – With those documents in hand, we notify the Internal Revenue Service of the changes. They, in turn, will issue an updated letter verifying our tax exempt status as “AFG of Ohio, Inc”

4 – It does NOT require the resources of a lawyer to do this.

What are the implications of our choices? (pros and cons)

Pro - The filing of a Certificate of Amendment to our Articles of Incorporation is a one-time fee of \$50.00

Con – The Trade Name must be renewed every 5 years at a cost of \$50 every time.

What we wish we knew, but don't:

At this time, it is unclear whether or not there is a fee required to “unfile” the trade name, AFG of Ohio, Inc. It is presumed there would be a fee and a telephone call to the Ohio Secretary of State’s office would answer that question.

Need for motion? Yes - two motions are needed: The first motion will amend our By-Laws. Once that motion is passed, a second motion will be required to adopt the Resolution to amend our Articles of Incorporation.

MOTION 1:

I move to amend the By-laws of the Ohio Area Assembly for AI-Anon Family Groups on Page 2 of 11 –

As is currently written:

“The name of the corporation shall be AL-ANON FAMILY GROUPS OF OHIO, INC. With the principal office in Columbus, Franklin County.”,

By adding the phrase:

“, however, in keeping with Tradition 11 of the Al-Anon Family Groups Headquarters, Inc., this name shall be abbreviated as AFG of Ohio, Inc”, immediately after “INC.,” on the second line,

So that the amended section will be:

“The name of the corporation shall be AL-ANON FAMILY GROUPS OF OHIO INC., however in keeping with Tradition 11 of the Al-Anon Family Groups Headquarters, Inc., this name shall be abbreviated as AFG of Ohio, Inc., with the principal office in Columbus, Franklin County.”

The AWSC voted to send this motion to the Fall Assembly for consideration.

MOTION 2:

I move to adopt the following Resolution:

Resolution

Whereas Al-Anon Family Groups of Ohio, Inc., was incorporated as a domestic corporation in the state of Ohio on April 6, 1990, and

Whereas Al-Anon Family Groups of Ohio, Inc., observes and abides by the Traditions, Concepts and Policies of the Al-Anon Family Group Headquarters, Inc., and

Whereas Tradition Eleven of the Al-Anon Family Groups Headquarters, Inc., states, “Our public relations policy is based on attraction, rather than promotion; we need always maintain personal anonymity at the level of press, radio, films and TV. We need guard with special care the anonymity of all AA members.”, and

Whereas Al-Anon Family Group Headquarters, Inc., has developed a policy to abbreviate “Al-Anon Family Groups” as “AFG” on all public correspondence, and

Whereas Al-Anon Family Groups of Ohio, Inc., needs to adopt this same policy of anonymity on all of its public correspondence;

Now, Therefore Be It Resolved That Al-Anon Family Groups of Ohio, Inc., meeting in its regular session, has amended its Articles of Incorporation, as follows:

The First Section, which currently reads:

“FIRST: The name of said Corporation shall be AL-ANON FAMILY

GROUPS OF OHIO, Inc.

is hereby deleted in its entirety, and replaced with the following:

FIRST: The name of said Corporation shall be AL-ANON FAMILY GROUPS OF OHIO, Inc., however, in keeping with Tradition 11 of the Al-Anon Family Groups Headquarters, Inc., this name shall be abbreviated as AFG of Ohio, Inc.”

The AWSC voted to send this motion to the Fall Assembly for consideration.

KBDM – AMEND TREASURER’S RESPONSIBILITIES: Judy A, Treasurer, presented the report –

TOPIC: To amend the Treasurer’s responsibilities and clarify the compliance responsibilities.

BACKGROUND INFORMATION-WHAT WE KNOW:

The Federal Government requires a 990 form to be filed yearly and the end of our fiscal year. The Ohio Secretary of state requires a Statement of Continued Existence of Nonprofit Corporation every five years. The Ohio Attorney General’s Office requires a financial filing yearly which has never been done in recent years.

As the new treasurer I have learned the following:

- The IRS requires us to document, in writing, our fiscal year which is January 1 to December 31. They require a return to be filed annually (currently this is a 990-N electronic notice (e-postcard) to be filed by the 15th day of the 5th month after the end of the fiscal year. This process for the postcard is for Tax exempt organizations who’s Gross Receipts are normally \$50,000 or less.
- The Ohio Secretary of State requires a Statement of Continued Existence of Nonprofit Corporation every five years. Going forward this will need to be renewed March 2017.
- The Ohio Attorney General requires charitable organizations located in Ohio, to file annual financial reports with their office. These filings are public and contribute to accountability and transparency within the charitable sector. The filing reveals to the public the name of the organization, an address, the (EIN) number, previous year income, expenses, and the total assets. This filing needs to be done by the fifteenth day of the fifth month after the end of our fiscal year.
- The Special Standing Committee of the Compliance Liaison is no longer current.

WHAT ARE IMPLICATIONS OF OUR CHOICES?

These duties will be moved from the compliance Liaison position to the treasurer’s and Secretary’s positions with the Compliance Liaison’s oversight. When we do NOT follow these laws we lose our tax exempt and non-profit status.

WHAT WE WISH WE KNEW, BUT DON’T:

What other laws exist in which we are uninformed

IS THERE A NEED FOR A MOTION – Yes, three motions are required –

MOTION 1:

I move to amend the Treasurer's duties on Page 12 of the Handbook –

As currently is written:

1. Handles all Assembly collections, funds, and expenses by having at all Area World Service Committee Meetings and Ohio Area Assembly Meetings, The Receipt Book in compliance with Item (3) below and the State Checkbook for immediate and emergency bills only, incurred by a State function in compliance with Item #4 below. (5/02 – motion #1)
2. Twice a year prepares a special appeal letter to be sent to all groups asking them to contribute to the Area treasury to cover Assembly expenses, including the contributions to the Delegate's fund.
3. Issues receipts to Group Representatives for any cash contributions they make on behalf of their groups for the Assembly so their respective Group Treasurers can reimburse them.
4. Pays all bills for expenditures authorized by the By-Laws, approved by the Ohio Area Assembly, or, if necessary by the Area World Service Committee, or the Officers of the Assembly.
5. Forwards to the World Service Office, before January 1st, the equalized sum for the Delegate's Fund.
6. Provide written financial reports to the Area World Service committee and Assembly each time they meet.
7. Is a member of the Budget Committee and consults with that Committee on presentation of the financial reports and budget information.
8. Becomes familiarized with all recommendations of the Budget Committee, which have been approved by the Assembly.
9. A newly elected Area Treasurer shall not accept the books from the outgoing Area Treasurer until after a reviewing committee has approved the books.
10. The Area Treasurer's report as defined in the AI-Anon/Alateen Service Manual shall include an accounting for all items listed in Article VI-Expenses (By-Laws of AI-Anon Family Groups of Ohio, Inc
11. Payments to the treasurer are to be initialed by an authorized officer other than the treasurer. (10/93 – motion #1)
12. Any expenses, which exceed the budgeted amount authorized by the Assembly, be approved first by the Budget Chairman. (05/00 – motion #1)

By adding the following:

13. Prepares and files the annual 990 report with the Internal Revenue Service in accordance with IRS regulations. Provides a copy of the acknowledgment to the Compliance Committee.
14. Prepares and files the annual report(s) with the Office of the Attorney General of the State of Ohio in accordance with current regulations. Provides a copy of the acknowledgment(s) to the Compliance Committee.
15. Prepares the remittance and mailing to ensure that the required filing with the Ohio Secretary of State's office for Statement of Continued Existence of Nonprofit Corporation is made in a timely manner – currently every 5 years. Provides a copy of the acknowledgment to the Compliance Committee.
16. Prepares the remittance and mailing to ensure that the required filing with the Ohio Secretary of State's office for Change of Statutory Agent is made in a timely manner. Provides a copy of the acknowledgment to the Compliance Committee.
17. Prepares and maintains the Inventory of Physical Assets by keeping a separate record of all asset purchases by the Corporation.

The AWSC voted to send this motion to the Fall Assembly for consideration.

MOTION 2: I move to amend the Bylaws, Page 3 of 11, Article II, Section C Financing –

As is currently written:

C. Financing

1. Financing of the Ohio Area Assembly shall be accomplished by the voluntary contributions of the Al-Anon and Alateen Groups in the State of Ohio to the Ohio Area Assembly Expense Fund.
2. The Budget Committee will determine annually what the total budget will be. (10/00 – motion #7)
3. Checks shall be made payable to the Ohio Area Assembly, not the Treasurer. The words “Al-Anon” or “Alateen” should be deleted from all addresses pertaining to Assembly and Al-Anon/Alateen personnel. Anonymity shall remain the keynote in all our correspondence.
4. In Case the Ohio Area Assembly be defunct, all money should be sent to the World Service Office.

By adding the following:

5. The fiscal year for Al-Anon Family Groups of Ohio, Inc., shall be January 1 to December 31, inclusive.

The AWSC voted to send this motion to the Fall Assembly for consideration.

Karen P, Compliance Liaison, presented the Compliance motion:

MOTION 3: I move to amend the Compliance Liaison duties on Page 14 of the Handbook –

As is currently written:

5 – Compliance Liaison

Establish a position for smooth continuation of the legal requirements of Ohio Area Assembly, i.e. (Non-profit status (501-C-3)(2) Annual Form 8734 Support Schedule (3) Postal Bulk Mail Permit (4) Annual inventory of physical assets, (5) filing and transferal of these materials as legally required, and for the accumulation of the support material necessary to prepare those required reports, i.e. record (updated) copy of By-Laws and Handbook; accepted annual Budget and Treasurer’s reports: Plea Letters and Auditor Reports. (10/01 – motion #7) To establish a Special Standing Committee for a “Compliance Liaison” as passed in Oct 2001. (5/03 – motion #3)

By deleting this in its entirety,

5 – Compliance Liaison

~~Establish a position for smooth continuation of the legal requirements of Ohio Area Assembly, i.e. (Non-profit status (501-C-3)(2) Annual Form 8734 Support Schedule (3) Postal Bulk Mail Permit (4) Annual inventory of physical assets, (5) filing and transferal of these materials as legally required, and for the accumulation of the support material necessary to prepare those required reports, i.e. record (updated) copy of By-Laws and Handbook; accepted annual Budget and Treasurer’s reports: Plea Letters and Auditor Reports. (10/01 – motion #7) To establish a Special Standing Committee for a “Compliance Liaison” as passed in Oct 2001. (5/03 – motion #3)~~

And by replacing it with:

5 – Compliance Liaison

Establish a Compliance Liaison for the purpose of ensuring the legal requirements of federal, state and local laws, as they apply to the Corporation, are met, to include:

1. Ensure that the annual IRS 990 report is filed in a timely manner by the Treasurer, who will furnish a copy of the acknowledgment to the Committee.
2. Ensure that the annual Ohio Attorney General’s report(s) is/are filed in a timely manner by the Treasurer, who will furnish a copy of the acknowledgment to the Committee.
3. Prepares the Change of Statutory Agent of Nonprofit Corporation to be filed with the Secretary of State’s Office. The form shall name the Committee Chair as the Statutory Agent and shall be completed within 90

days of taking office. The form shall be mailed to the Treasurer, who will prepare the remittance and mail the form.

4. Prepares the Statement of Continued Existence of Nonprofit Corporation to be filed with the Secretary of State's office in a timely manner - currently every 5 years. The form shall be mailed to the Treasurer, who will prepare the remittance and mail the form.
5. Ensures a copy of all correspondence is given to the Archives Coordinator for filing as a permanent record.

The AWSC voted to send this motion to the Fall Assembly for consideration.

KBDM – AMEND SECRETARY'S RESPONSIBILITIES: Phil H, Secretary, presented the report –

Topic: Revising Secretary's written duties to match current duties

Background information – What we know

Historical perspective

- The position of Secretary is as old as AI-Anon Family Groups of Ohio (long before the "Inc" was added).
- Duties listed at that time reflected current practices and available resources, i.e. minutes could be recorded in a book to be passed along, as they were done on a mimeograph machine.
- Everything was done via the U.S. Postal Service at that time as well.
- Twenty-first century technology now allows us to do, electronically, what we used to do manually.
- Storage options have also changed – we now have a 40 year history of AI-Anon Family Groups of Ohio, necessitating a good archives storage and retrieval system.
- Incorporation and tax-exempt 501 (c) (3) statuses also require certain forms to be retained by various trusted servants.

Existing motions that pertain to this topic: None

What do we know about our membership's needs, wants and preferences?

- We need to "Keep It Simple" and establish reasonable duties for the Secretary today.
- We need to provide the Secretary with the "tools of the program" to perform those duties and avoid double-headed management.

What do we know about our capacity (resources)?

While we do not have an unlimited budget, we can better arrange the Secretary's duties commensurate with the requirements of AFG of Ohio, Inc. (the corporation) and AI-Anon Family Groups of Ohio (our spiritual program).

What are the implications of our choices? (pros and cons)

Pro

- Revising the Secretary's duties clarifies what the requirements are for the position.
- Members will be more willing to volunteer for service positions when the duties are clearly explained.

Con

- Maintaining the "status quo" will place an unnecessary burden on the Secretary
- Maintaining the "status quo" will make it more difficult to attract members to service

What we wish we knew, but don't:

Have we “covered all the bases” with this revision? Perhaps not, but it IS “Progress, not Perfection”.

Need for motion: Yes.

Motion 1: I move to amend the Secretary duties on Page 11 of the Handbook –

As is currently written:

Responsibilities:

1. The Area Secretary sends out all notices of Assembly and Area World Service Committee meetings.
2. Attends to all regular secretarial work and takes minutes of meetings. These should be sent to the area Committee members and Group Representatives soon after the meeting and be recorded in a permanent minute book to be passed along to their successor.
3. Before Fall Assembly, sends each District Representative a current list of Group Representatives in their district, according to the current records as furnished by the Group Records Coordinator, to be returned with changes or corrections. Secretary will make corrections and return to Group-Records Coordinator.
4. Maintain an accurate, continuing attendance file of all Assembly members, past and present, for the purpose of establishing eligibility for office, according to our by-laws.
5. To add to the secretary's duties that a copy of the assembly minutes be given to Archives. (10/00 – motion #3)

By deleting this in its entirety,

Responsibilities:

- ~~1. The Area Secretary sends out all notices of Assembly and Area World Service Committee meetings.~~
- ~~2. Attends to all regular secretarial work and takes minutes of meetings. These should be sent to the area Committee members and Group Representatives soon after the meeting and be recorded in a permanent minute book to be passed along to their successor.~~
- ~~3. Before Fall Assembly, sends each District Representative a current list of Group Representatives in their district, according to the current records as furnished by the Group Records~~
- ~~4. Coordinator, to be returned with changes or corrections. Secretary will make corrections and return to Group Records Coordinator.~~
- ~~5. Maintain an accurate, continuing attendance file of all Assembly members, past and present, for the purpose of establishing eligibility for office, according to our by-laws.~~
- ~~6. To add to the secretary's duties that a copy of the assembly minutes be given to Archives. (10/00 –~~
- ~~7. motion #3)~~

And by replacing it with:

Responsibilities:

1. Takes the minutes of all Area Assembly and Area World Service Committee meetings, and sees they are distributed to Groups and the AWSC members.
2. Sends out all notices of Area Assembly and Area World Service Committee meetings.
3. Keeps a record of attendance at all Area and Area World Service Committee meetings. The record shall be given to the Secretary by the Registration Committee Chair at the end of each meeting.
4. Maintains a post office box for the receipt of all mail addressed to the Area, forwarding it to the appropriate Officer, Coordinator or Committee Chair.
5. Obtains and maintains the bulk mailing permit, in the name of the Area, at the post office in the location where the Secretary resides. Maintains a copy of all required documents in a book to be passed along to the successor.

6. Maintains the original minutes of meetings for a period of two years, after which time they are passed along to the Archives Coordinator for permanent retention.

The AWSC voted to send this motion to the Fall Assembly for consideration.

Motion 2: To amend the Secretary's duties on Page 4 of 11 in the Bylaws –

As is currently written:

Article III – Officers

F. Secretary

Takes minutes of all Assembly and Area World Service Committee meetings and records the minutes in permanent minute book, which is passed on to successors.

By deleting the last part of the sentence, as follows:

Takes minutes of all Assembly and Area World Service Committee meetings ~~and records the minutes in permanent minute book, which is passed on to successors.~~

So that the amended section will be::

Article III – Officers

F. Secretary

Takes minutes of all Assembly and Area World Service Committee meetings.

The AWSC voted to not send this motion to the Fall Assembly. Instead, the consensus was to add a provision for the retention of the minutes, as is proposed for the Handbook.

Web Site Motions: Mike K, Web Site Committee Chair, presented the following motions:

Motion 1: I move to amend the Handbook, Section "Expenses & Other Motions" "Website" on Page 18 of 28,

By adding Item 3, as follows:

3. Additionally, establish a domain name of "www.ohioalanon.org" to be linked to the current website, www.ohioal-anon.org. The cost for the additional domain name is \$12.00 per year, at the time this motion is made.

The AWSC voted to send this motion to the Fall Assembly for consideration.

Motion 2: I move to change the web site listing for "Remote Meetings" to utilize the WSO's "Find An AI-Anon Meeting" feature instead of the current list prepared by the Area Group Records Coordinator.

The AWSC voted to send this motion to the Fall Assembly for consideration.

APPOINT TASK FORCE TO DEVELOP WEB SITE GUIDELINES: Karen P, AAPP; Mike K, Web Site Committee Chair; Mike B, Cincinnati AIS Liaison; and Phil H, Secretary, said they would serve, however none of them are willing to chair the Task Force. This will be brought to the Fall Assembly.

APPLICATION FOR OHIO TO HOST THE 2023 AL-ANON INTERNATIONAL CONVENTION: Buff asked the respective city representatives to make a brief presentation at this meeting and the formal presentation at the Fall Assembly.

Ginny C, Delegate, reported that the city of Cleveland is planning to submit a bid. She read a letter from Donna K who said Kathy B has been in contact with the 2 convention sites and our convention planning board – “Destination Cleveland”. They have the questionnaire almost complete and we will be getting together with them in September to go over questions. We will have a presentation ready for November. We have a lot to offer in Cleveland and we are just a short drive to Dr. Bob's home and museum. We are hoping for your support in November.

Sandy F, Handbook Committee Chair, reported that the City of Columbus is planning to submit a bid. She said the Columbus Committee has been meeting with “Experience Columbus”, which is the Convention Bureau for Central Ohio. They have found that there are 20 hotels within one mile of the Convention Center; there are 300 restaurants within a mile of the Convention Center. All of the major hotels are linked to the Convention Center so you don't have to walk outside. The Convention Center has just completed a renovation and is able to host 10,000 people. There are also three new hotels that will have over 1,000 rooms and will be completed by 2020.

MEET THE BOARD 2017 APPLICATION: Ginny C, Delegate, presented the report –

The “Meet the Board” event is an opportunity for local Al-Anon members to meet and interact with the 19 Trustees and the 3 Executive Committee members to discuss Board Members’ service to the fellowship, relationship to the WSO, and to the organization of Al-Anon Family Groups. Ohio will submit a request form for October 21, 2017.

TEAM EVENT: Ginny C, Delegate, presented the report –

The proposed TEAM event in Ohio will be July 7, 2017 from 9 AM – 5 PM at the DoubleTree by Hilton in Akron / Fairlawn. It will be followed by Ohio Area Convention Friday evening. Assuming it will be approved by WSO, we will be asking for volunteers to help with the planning. Volunteers can live anywhere in the state, as meetings will be using either conference calls, e-mail or other electronic means. The requested topics of interest, which can be changed, are: (1) Service as a part of recovery; (2) Attracting members to service; (3) Principles versus procedures; (4) Process; and (5) Conflict resolution. The three topics that the WSO will present are: (1) Personal sharings; (2) Giving – our spiritual links to gratitude, Al-Anon services in action; and (3) Trustee search. There would be a Committee from Area of Ohio working with the WSO to come up with the organizing workshops to set up the event. Anyone interested in being on this committee, please contact me.

TASK FORCE – “DO NOT LIST” POLICY: Allison G, Task Force Chair, presented the report –

Topic: The Do Not List Task Force was formed to address the topic of program preservation, in response to several reported incidents involving groups which used practices not in keeping with the *Legacies*.

Background Information – What We Know:

Al-Anon Family Groups’ World Service Office states the following requirements for registering a group:

“The WSO will register a group with the understanding that the group will abide by the Al-Anon Traditions and not affiliate with or endorse any outside entity or practice. Joint meetings for Al-Anon and A.A. members, meetings comprised of only A.A. members, and groups which practice specific therapies, such as guided meditation, are not in keeping with Al-Anon principles and do not qualify to be registered as an Al-Anon group.”

The Task Force was asked to establish specific criteria and a procedure for not listing groups on local meeting lists based on non-adherence to the Legacies.

Our Charge:

- to establish criteria for responding to reported incidents with continuity and consistency across the Area
- to establish criteria for evaluating group practices in relation the Legacies
- to develop a policy that ensures equal participation and cooperation among group members and the Trusted Servants
- to support the impacted groups with information and resources
- to develop a procedure for re-listing groups that had been removed as a result of the Do Not List Policy

Several examples of reported incidents were presented.

We researched all known discussions and actions related to the Topic as found in the *World Service Conference Summaries* from 1992-2014.

SPECIAL NOTE: Several pieces of Conference Approved Literature were developed to assist Areas as a result of the historical discussions related to this topic. These are:

- Using Al-Anon Principles to Resolve Conflict kit [K-70]:
- Loving Interchange to Resolve Conflict wallet card [S-71]
- Conflict Resolution Using our Twelve Traditions flip cards [S-72]
- Talk to Each Other: Resolving Conflict within Al-Anon booklet [S-73]
- Sponsorship, Working Together to Recover bookmark [M-78]

Existing motions that pertain to this topic:

2015 Fall Assembly – Motion: The Task Force moved, and Allison G, GR for Women’s Choice AFG, seconded to adopt the policy as proposed. Buff announced this motion would require substantial unanimity (2/3 majority). The voting was: Yes – 43; No – 23; Abstentions – 5. Since 47 votes were needed for passage, the motion failed. Sandy F, speaking as the advisor for the Task Force, asked for further guidance for the Task Force and Buff tabled the matter until the 2016 Spring Assembly.

What do we know about our members' needs, wants or preferences:

Through work on this procedure, we have learned that members want to feel safe in meetings, hear a consistent message from meeting to meeting, and trust that the principles of the Al-Anon program are preserved. Al-Anon Family Groups has addressed these membership needs by defining specific obstacles to success in Al-Anon:

Obstacles to Success in Al-Anon

- Dominance
- Gossip
- Discussions of Religion

Given such obstacles, newcomers could be confused or misled about Al-Anon Family Groups; dilution of the Al-Anon program could occur; members could leave meetings and even the Al-Anon fellowship; and members could be hurt (emotionally or otherwise).

What do we know about our capacity (resources):

We have identified costs that may be associated with the Do Not List policy that we bring to this Assembly and have determined the need for resources in three categories:

- Travel
- Tangible Materials
- Personnel

What are the implications of our choices? (pros and cons)

Pros

- Aid in membership retention
- Acquaint members with Conference Approved Literature
- Encourage sponsorship. Promote harmony and foster unity among members, groups, and the Al-Anon fellowship

Cons

- Need for more frequent updates of local meeting lists
- Groups may choose to leave Al-Anon Fellowship

What do we wish we knew, but don't:

In developing the Do Not List policy, the Task Force became aware of things we wish we knew but do not. For example:

- What will the record-keeping needs be as a result of policy documentation?
- How will information about this policy be disseminated to our members?
- What is the feasibility of Trusted Servants' involvement in the procedure?

Need for motion: Yes.

Motion: The Task Force moved, and Sandy F, Handbook Committee Chairman, seconded to adopt the Do Not List Policy as proposed at the 2015 Fall Assembly –

Ohio Area Do Not List Policy (proposed)

Definition of Do Not List: when a District, AIS, or Area decides to remove or not list a group from their local meeting schedules. The Area has autonomy to set criteria for listing groups and not listing groups on meeting lists. Not listing a group or removing a group from local meeting lists does not inactivate the group, nor will the group be denied services, support, or representation at District or Area meetings of Al-Anon Family Groups, and the group will receive services from the World Service Office of The Al-Anon Family Groups, Inc.

Goal: to provide criteria for responding to reported incidents with consistency across the Area and in keeping with Al-Anon Traditions, Concepts of Service, Principles, and guidelines as outlined in the Service Manual; to ensure that the Criteria for Listing Meetings is related only to activities and practices at the group meetings and not to the actions or beliefs of individual members outside of meetings; to encourage participation and cooperation with groups throughout the process; to ensure inclusion of all Al-Anon groups in the Al-Anon fellowship through group support and education on Al-Anon Traditions, Concepts of Service, Principles, and guidelines as outlined in the Service Manual; to provide information on steps the group can take to be reinstated on the list if it has been removed as a result of this policy.

Policy Trusted Servants: to include the District Representative (if the district has a current representative), the Area Chairman, the Alternate Delegate, the Delegate, or Trusted Servant as assigned by the Area Chairman.

Responsibilities of Trusted Servants: to respond to incident reports quickly; to maintain an open line of communication between the member who reported the incident (incident reporter) and the policy Trusted Servants; to communicate with the affected group and its members openly and consistently; to participate in the policy as written, ensuring all groups are treated equally and with respect; to provide support and education to the affected group so that members may make an informed decision about how the group meetings shall be conducted; to report the outcome of the process to the group and its members, emphasizing the non-punitive nature of the outcome and actions the group can take to be reinstated on the local meeting list.

Criteria for Listing Meetings – The Group:

- is registered with the World Service Office and the Area
- abides by Al-Anon Traditions, Concepts of Service, Principles, and guidelines as outlined in the Service Manual
- uses only Conference-Approved Literature in group meetings
- has fewer than three reported incidents
- has designated representation at the group level (GR, Alt GR, and/or ISR)

Do Not Listⁱ Action Plan:

1. The process is initiated by a reported incident to any: AIS Officeⁱⁱ, WSO, Area Officer, or District Representative by phone, email, letter, conversation, or website. An incident may be reported by a member or by a Trusted Servant on behalf of the member.
2. The Office or Officer who receives the incident report notifies the appropriate District Representativeⁱⁱⁱ(DR). The DR notifies the Delegate, the Alternate Delegate, and the Area Chairman that an incident has been reported and that the Do Not List Action Plan has been initiated.
3. The DR communicates with the incident reporter to gather information in order to determine if the incident requires further facilitation of the Do Not List Action Plan according to the Criteria for Listing Group Meetings. If the group is not abiding by any of the stated criteria, the DR will take the next required action in the plan. However, if the group is abiding by the stated criteria, the DR will notify the incident reporter, the Delegate, the Alternate Delegate, and the Area Chairman that the group is not in violation of the Do Not List Policy. If there is any concern of group adherence to the criteria, the DR shall continue with the Action Plan.
4. If there is a concern, the DR attends a regular meeting of the affected group and participates as a member. The DR does not notify the group's members and/or Trusted Servants that s/he will be attending on this first visit. If at this initial visit a concern remains:
 - a) The DR broaches the topic, addressing the incident in general terms (use of non-CAL, not following Traditions, dominance, high-pressure sponsorship, or other practices not in line with the Criteria for Listing Group Meetings) and requests a Group Conscience.
 - b) The DR provides support and information to the group through resources such as Group Conscience Handouts (G-8a, G-8b) and suggested informational items: G-3, G-4, G-37, P-17, P-31, P-33, P-35, P-53, P-57, S-9, S-24, M-78 as well as Conference-Approved Literature recommendations and information available online: <http://www.ohioal-anon.org/index.html> or www.al-anon.alateen.org/members (Password is the name of your home group followed by afg).
 - c) The DR observes and documents all impressions and experiences from the meeting in order to maintain a record of the Action Plan in process.

5. The DR follows-up with the incident reporter and updates the Delegate, Alternate Delegate, and Area Chairman regarding the observations recorded at the meeting s/he attended and the date of the scheduled Group Conscience.
6. The DR attends the scheduled Group Conscience and speaks on the topic s/he brought to the group based on the reported incident.
 - a) The DR provides resources to aid in the Group Inventory process: G-8a, G-8b
 - b) The DR asks group members to complete the Group Inventory and return it to the address provided within 30 days of the Group Conscience date.
7. The DR reviews the Group Inventory responses received from group members (if applicable).
8. The DR updates the Delegate, Alternate Delegate, and Area Chairman on the outcome of the Group Conscience and the Group Inventory responses.
9. The DR attends regular group meeting to report the outcome of the Group Inventory.
10. The DR reports the outcome of the Do Not List Action Plan to the incident reporter, the Delegate, the Alternate Delegate, and the Area Chairman.

Potential Action Plan Outcomes:

- If the Group Inventory Review (or communication from the group members) reveals that group members were unaware of Al-Anon Traditions, Concepts of Service, Principles, and guidelines as outlined in the Service Manual and would like to receive continued support, information, and resources from the Area, the DR stays in touch with the group members to provide local support. If change is demonstrated and no further incidents are reported, then THE GROUP MEETING REMAINS ON THE MEETING LIST.
- If a separate incident is reported by a different individual from the same group meeting, the DR notifies the group members, the Delegate, the Alternate Delegate, and the Area Chairman. The DR visits group meeting again, explains to the group members what “Do Not List” means, and if change is demonstrated, then THE GROUP MEETING REMAINS ON THE MEETING LIST.
- If the Group Inventory Review (or communication from the group members) reveals that the group members do not choose to change – THE GROUP MEETING IS REMOVED FROM THE MEETING LIST. The DR explains to the group members what “Do Not List” means, the non-punitive nature of the outcome, and provides information regarding actions the group can take to be reinstated on local meeting lists.
- If the group meeting has three or more separate incidents reported by different individuals, THE GROUP MEETING IS IMMEDIATELY REMOVED FROM THE LOCAL AND AREA MEETING LISTS. The DR explains to the group members what “Do Not List” means, the non-punitive nature of the outcome, and provides information regarding actions the group can take to be reinstated on local meeting lists. The DR shall continue to assist the group in taking necessary steps to be reinstated on local and Area meeting lists until the group has implemented changes or has declined further assistance.

Re-Listing Policy

Goal: to provide opportunities for groups to be re-listed on local meeting schedules and online; to include all Al-Anon groups in the Al-Anon community; to encourage participation among members, groups, and the Area; to provide group support and education on Al-Anon Traditions, Concepts of Service, Principles, and guidelines as outlined in the Service Manual; to ensure that all groups are treated equally and respectfully in keeping with the Criteria for Listing Meetings (page 1); to ensure that the Re-listing Action Plan evaluates only activities and practices at the group meetings and not to the actions or beliefs of individual members outside of meetings

Policy Trusted Servants: to include the Group Representative, District Representative (if the district has a current representative), the Area Chairman, the Alternate Delegate, the Delegate, or Trusted Servant as assigned by the Area Chairman.

Responsibilities of Trusted Servants: to respond to group-initiated re-listing request quickly; to maintain an open line of communication between the Group Representative and the policy Trusted Servants; to communicate with the affected group and its members openly and consistently; to participate in the policy as written, ensuring all groups are treated equally and with respect; to provide clear feedback to the group regarding compliance to the Criteria for Listing Meetings and to report the outcome of the process to the group and its members; to inform the group any actions that need to be taken in order to be found in compliance and re-listed (where applicable).

Criteria for Listing Meetings – The Group:

- is registered with the World Service Office and the Area
- abides by Al-Anon Traditions, Concepts of Service, Principles, and guidelines as outlined in the Service Manual
- uses only Conference-Approved Literature in group meetings
- has fewer than three reported incidents
- has designated representation at the group level (GR, Alt GR, and/or ISR)

Re-Listing Action Plan:

1. Through a Group Conscience the group has voted to address and resolve the concerns that led to De-listed status and initiates the re-listing process when change has been consistently demonstrated.
2. GR/Alt GR notifies DR to report compliance, presents evidence of change or of meeting all stated criteria (refer to page 1) to DR on behalf of the group as determined by Group Business Meetings (Group Conscience).
3. DR notifies the Delegate, Alt. Delegate, and Area Chairman the group wishes to begin the re-listing Process.
4. DR attends a regular meeting of the petitioning group and participates as a member. DR observes and documents all impressions and experiences from the meeting, in particular demonstrated actions taken to address and resolve concerns of previously reported issues.
5. Decides if group has demonstrated change and is in compliance with all stated criteria for group listing on local and area meeting schedules.
6. DR follows up with the GR/Alt. GR and updates the Delegate, Alt. Delegate, and Area Chairman regarding the observations recorded at the meeting s/he attended and the decision made regarding compliance.

Potential Action Plan Outcomes:

- **COMPLIANT** - Group is relisted
 - DR attends a regular group meeting again and notifies group that they meet all stated criteria for re-listing and explains what happens next:
 - -DR notifies Area Officers of the decision to relist the group

- -DR notifies AIS Office and the Area Group Records Coordinator that the group is in compliance with all stated criteria for re-listing and requests that the group be returned to all local and Area meeting lists.
 - -DR follows-up with GR/Alt. GR to notify him/her the meeting lists have been updated online and will be updated in print with the next scheduled printing.
 - -DR continues to attend group meeting on same basis as periodic routine visits (as outlined in “DR Responsibilities” in the most current Service Manual) unless a new incident is reported in between visits.
- **NON-COMPLIANT** - Group is not relisted
 - -DR attends a regular group meeting again and notifies group that they do not meet all stated criteria for re-listing and offers support in the form of Traditions Workshops, CAL pertinent to the continued concerns, and other resources or information sharing as relevant and available.
 - -DR informs group of necessity for a Group Conscience to determine what assistance they are requesting from the DR and to decide if they would like to implement changes in order to meet all stated compliance criteria.
 - -If the group has voted to implement changes to meet all stated compliance criteria, the DR provides the specific assistance and guidance as requested by group. DR informs group they may request consideration for re-listing via the Re-listing Action Plan when persistent issues have been addressed and resolved.
 - -If the group has voted not to make the necessary changes to meet all stated compliance criteria, GR/Alt. GR informs the DR that they have chosen to remain off all local and Area meeting lists.
 - -DR notifies the Delegate, Alternate Delegate, and the Area Chairman the group will remain unlisted due to continuing non-compliance with all stated compliance criteria and/or the decision by the group to remain off all local and Area meeting lists.
 - -DR continues to attend group meetings on same basis as periodic routine visits (as outlined in “DR Responsibilities” in the most current Service Manual) unless a new incident is reported in between visits.

¹ “Do Not List” refers to the removal of the group meeting from all meeting schedules and lists, published or online. Do Not List shall not be punitive and will not revoke a group’s Al-Anon group registration, nor will the group be denied services, support, or representation at the District or Area meetings of Al-Anon Family Groups of Ohio and will receive services from the World Service Office of The Al-Anon Family Groups, Inc.

¹ In locations that do not have an Area Information Service Office, the incident may be reported to Al-Anon Family Groups World Service Office or an Area Officer of AFG of Ohio.

¹ In locations that do not have a DR, the AIS location, WSO, or Area Officer notifies the Delegate directly, and the Delegate asks a Trusted Servant within close proximity to the group meeting with the reported incident to help facilitate the Action Plan.

The AWSC voted to send this motion to the Fall Assembly for consideration.

CONVENTION & ASSEMBLY REPORTS:

2016 OHIO AREA CONVENTION: Jan S, Convention Chairman was absent and Phil H, Secretary, presented the report –

Measuring our Growth

For many of us on the committee, we measured our growth in terms of rising to the challenges of 2 plus years of planning. It was the biggest service project I have ever done in Al-Anon. I learned leadership skills. At the Early Bird Discussion on Friday of the convention, the moderator Rita M. offered a container of artificial roses to which she had attached various quotes about growth from Paths to Recovery. At random, guided by HP, I drew the rose with the following quote from page 301:

“In Al-Anon, our fellowship grows when we choose, teach and encourage leaders on a continuous basis. We choose our leaders carefully and recognize their talents and values. In every way we encourage our leaders, knowing that with each new role, they are growing – ‘One Day at a Time.’”

We had a committee of over 2 dozen Al-Anon members working well together – an astounding number when you look at the attendance for our regular local service meetings.

Some Statistics

- 198 people attended, about 80% pre-registered (thank you!)
- 35 items were donated for the raffle! With all this abundance, especially the basket arrivals Friday at the convention, we lost track of the many donors. Please excuse our manners if you did not receive a thank you card and know that we are truly grateful for your generosity. The raffle raised \$1,147.
- \$892 raised in sales at the Ala-Boutique
- \$45.35 collected in the “Dream Jars” for WSO to help offset the operating deficit.

Some Conclusions

The great majority of attendees were local (based on registration data) and first-timers (based on asking them to stand on Saturday morning). Despite all our advertising efforts, we were unable to attract significant numbers from the west side of Cleveland and western suburbs! Attendance from beyond the Cleveland metro area was very small.

- Al-Anon members generally will attend the OAC if it is in their own back yard
- Our members do NOT want the expense of a hotel
- It is essential that the OAC rotates around the different Ohio metro areas if it is to continue

Final Thoughts

It has been a pleasure to serve as 2016 OAC Chair. I am especially pleased that we were able, with the very eager help of our wonderful dual program members, to increase the dialogue between Al-Anon and AA and help build the bridge between our two programs. Thanks everyone for your prayers and support – you were generous with your praise, sparse with criticism.

2016 OHIO AA CONVENTION W/ AL-ANON PARTICIPATION: Merri G, liaison, was absent and Ginny C, Delegate, presented the report –

I wanted to let you know that I will miss the August assembly. Also, because the October assembly has been changed to November, I will not be able to attend due to mandatory inventory control at work that entire weekend. However, I will send a report concerning the AA conference with Al-Anon participation.

2016 TWO DAY FALL ASSEMBLY: Jo S, Committee Chair, presented the report –

There are new flyers on the table and they have been posted on the Area web site. There was a minor problem initially with the way the banquet checks were being made out. They need to be made out to AFG of Ohio.

2017 OHIO AREA CONVENTION: Districts of Akron / Canton – Jo S, Convention Chairman, presented the report –

The Committee does have a signed contract with the Double Tree Hilton in Akron / Fairlawn, July 7 – 9 (this will be held at the same hotel as the Two Day Fall Assembly). Jane E, DR 25, is the Convention Co-Chair. Jo and Jane are asking for volunteers from around the state to sign up to help on the various committees to make it an Area wide event. They hope to have a flyer by the Fall Assembly – they are waiting on a confirmation about the proposed TEAM event, so it can be publicized with the Convention.

2017 TWO DAY FALL ASSEMBLY (ELECTIONS): Districts of Columbus – Buff stated that Columbus AIS has not gotten started on this yet and asked for volunteers to contact the Columbus AIS office.

COORDINATOR REPORTS –

ALATEEN: Tina L, Coordinator, presented the report –

2016 KOMIAC was held July 29-31, 2016. It was at Wright State University, Dayton, OH. The theme was “Lean on Me” (see my shirt).

Attendance was down. Total attendance was 196 including 3 nurses.

<u>State</u>	<u>Total</u>	<u>Sponsors</u>	<u>Teens</u>
KY	34	10	24
OH	69	18	51
MI	48	17	31
IN	42	11	31
	193	56	137

These are the numbers I have I am waiting for final numbers from Wright State and hopefully they will match.

I received an email from my contact at Wright and they said their staff commented that they really enjoyed having our group and hope we will consider having it there in 4 years when KOMIAC is in OH again.

A whole lot of Thanks goes out to the Dayton groups who brought us fresh fruit, milk and ice.

Thanks to all the teens and sponsors who participated in the planning and put so much time and hard work into the planning.

In my opinion we had a successful KOMIAC with the biggest problems being with a power outage during check-in and the a/c in the main meeting room which they got worked on Saturday afternoon.

We did have to get a bus to transport OH Alateens to KOMIAC. And at this time I would like to request \$2000.00 from assembly to help cover the cost of this.

Our new Alateen state representative is Lauren B from Toledo and alt state representative is Nina R. from Toledo.

Other Alateen dates for 2016 are:

October 22, 2016 Fall Rally, Clague Cabin, Clague Park, 14 Rd, Westlake, OH 44145

ARCHIVES: Judy C, Archives Coordinator was absent, and Phil presented the report –

At the risk of being repetitive, I again want to thank Buff & Phil for transporting the archives to Springfield. Now, the fun begins!

A couple of cardboard boxes were emptied out and the contents transferred to the plastic carry totes. There were two fireproof boxes that were transferred to Karen P, our AAPP, for her use with AMIAS records.

I also want to acknowledge the efforts that Caroline S, Archives Coordinator on Panel 52, made in beginning to organize the archives. Preliminary sorting has been done on the following:

1 – Minutes of meetings, AWSC and Assembly, are in chronological order and in separate folders. They have not been collated yet because I'm sure there are supporting documents to be attached to them.

2 – Treasurers' reports have been sorted, by year, into expanding file folders and the manila envelopes were tossed out. Again, there is surely more information to be collated before assembling them together.

3 – Al-Anon books and pamphlets have been sorted (initially) into their own folders. They still need to be catalogued.

None of the Area Convention records have been done yet. One of my concerns is ensuring that Convention Treasurers' records are kept with the Convention records.

Also, I've found some 2-Day Fall Assembly reports, and I'm hopeful there are more in the totes that haven't been looked through yet.

I've cleaned out six 3-inch, 3-ring binders. They are still in very good condition, so any Coordinator that needs one (or more), please contact me and I'll bring them to the Fall Assembly.

FORUM: Christine T, Coordinator, was absent and did not submit a report.

GROUP RECORDS: Robin R, Coordinator, submitted a written report and stated she would present a full report at the Fall Assembly –

431 Active Groups holding 494 meetings

23 Active Alateen Groups

3 Groups in No Mail status

26 Inactive Alateen Groups

116 Inactive Groups 123 Inactive meetings

7 Alateen Groups Marked for Deletion

65 Groups Marked for Deletion

6 Groups with "bounced e-mail" addresses

LITERATURE: Karen M, Coordinator, had to leave and Ginny C, Delegate, presented the report –

There are a number of requests for sharings from the WSO for new publications they are working on. Please take some to take back to your districts.

All have participated in training sessions and sat in on an established meeting to observe for a period of time before being a sponsor at their own meeting. Many have shared that they feel as though this has given them the opportunity to be better equipped for success.

HANDBOOK COMMITTEE: Sandy F, Committee Chair, stated she would make her report at the Fall Assembly.

TWO DAY FALL ASSEMBLY / OHIO AREA CONVENTION LIAISON: Lee R, Liaison, was absent and Judy A, Treasurer, presented the report –

As liaison for 2 day fall assembly and Ohio Area Convention, I did receive feedback from some AI-Anons who attended the convention. They felt there were too many speaker meetings and not enough individual AI-Anon workshops. A few AI-Anons who have only been to one other convention said they did not feel the connection to the AI-Anon unity and were concerned because they felt there was too much AA participation in the AI-Anon meetings. One AI-Anon told me she was informed that the committee was trying to keep the convention equal—one AI-Anon speaker, one AA speaker. Is that really our job?

Others shared that they enjoyed the Alateen meeting. They felt the teens gave good insight into their program and answered questions with maturity.

The word “convention” refers to fun and fellowship and I do think the committee tried their best to provide that for everyone.

As liaison, I would just like to remind those who take on such a big responsibility of putting the convention together to always keep the “AI-Anon focus” in mind when making plans. Guidelines for the convention can be found in the Ohio Area Assembly Handbook and also guideline G-20 and G-3 may be very helpful when making decisions.

WEBSITE COMMITTEE: Mike W, Committee Chair, submitted his report and it is attached at the end of these minutes.

He noted that we had a 20% decrease in visitors to our web site so far this year overall, but is unsure as to why this trend is occurring. He’s hopeful that making the domain name easier for people with mobile devices will attract more visitors. Another possibility, he said, could be that the AIS’s are doing better with their web sites and prospective visitors are being directed there from the WSO web site. He did ask for the AIS’s to provide him some feedback as to their web traffic for the year.

Sandy F asked if our web visitors spiked last year from August to December, after the Addiction Studies Institute. Mike said the data was in the minutes but whether it could be a spike would have to be researched more.

Another question was if the web site’s main page could be improved or “jazzed up”. Mike said that he’s looking at setting up a different type of web pages, that would use a more up-to-date computer formatting system, and then all of the pages could be reworked. But, it’s a matter of him getting the time to accomplish this. He also said a new computer type format would be more “friendly” to the various types of computer devices that are currently in use.

UPCOMING MEETING SCHEDULE:

Alateen Fall Rally – October 22 – Clague Cabin, Clague Park, 1400 Clague Rd, Westlake, OH 44145-2742
Fall Assembly – November 5 – 6, Holiday Inn (Belden Village), 4520 Everhard Rd NW, Canton 44718
Spring AWSC – to be announced

Spring Assembly – to be announced
Ohio Area Convention – July 7 – 9 – Double Tree Inn, Akron / Fairlawn
KOMIAC – Terre Haute, IN – to be announced
Fall AWSC – to be announced

There being no further business, the meeting was adjourned at 4:55 PM with the Al-Anon Declaration.

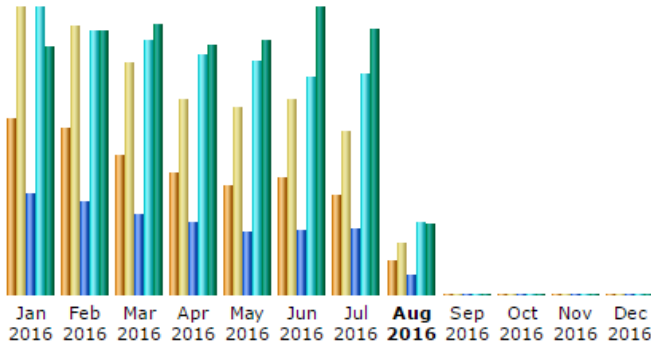
Respectfully submitted,

Phil H
Secretary

OAA SUMMER WEB REPORT – August 13, 2016

Volume is steady after a downward trend early this year. We are still about 20% less volume than last year. No spammer or hacker activity to report. We are getting increased browsing traffic from Asia, but none of it appears to be causing a problem.

TIME OF DAY WEB TRAFFIC TRENDS



The top meeting directories that visitors clicked on:

1. Remote
2. Cleveland
3. Akron
4. Columbus
5. Dayton
6. Cincinnati
7. Toledo

Month	Unique visitors	Number of visits	Pages	Hits	Bandwidth
Jan 2016	4,571	7,478	11,839	33,408	566.67 MB
Feb 2016	4,362	6,989	10,885	30,655	605.94 MB
Mar 2016	3,621	6,049	9,356	29,641	618.76 MB
Apr 2016	3,197	5,099	8,372	27,926	572.35 MB
May 2016	2,861	4,874	7,402	27,108	582.50 MB
Jun 2016	3,062	5,082	7,572	25,297	657.82 MB
Jul 2016	2,595	4,254	7,644	25,693	609.57 MB

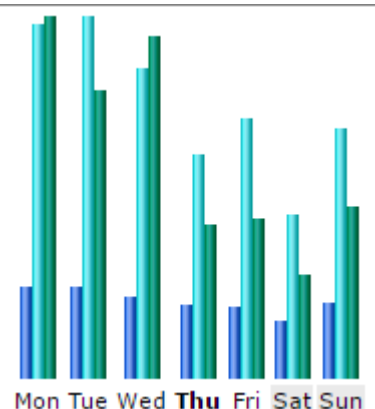
The top downloaded files are:

1. AMIAS Form - 100
2. Group Inventory - 25
3. Fall Assembly Flier - 24
4. OAC Convention Flier – 21
5. WSC 2008 Report – 18
6. KBDM Form – 18
7. Trustee Resume – 17
8. GR-1 Instructions - 15

Browsers (Top 10) - Full list/Versions - Unknown

Browsers	Grabber	Pages	Percent	Hits	Percent
Google Chrome	No	788	33.7 %	3,196	37.9 %
MS Internet Explorer	No	618	26.5 %	1,489	17.6 %
Safari	No	384	16.4 %	2,844	33.7 %
Firefox	No	351	15 %	641	7.6 %
Opera	No	127	5.4 %	127	1.5 %
Unknown	?	26	1.1 %	31	0.3 %
Netscape	No	19	0.8 %	19	0.2 %
Mozilla	No	16	0.6 %	70	0.8 %
Lynx	No	2	0 %	2	0 %
Android browser (PDA/Phone browser)	No	1	0 %	13	0.1 %

DAY OF THE WEEK TRAFFIC TRENDS



Operating Systems (Top 10) - Full list/Versions - Unknown

Operating Systems	Pages	Percent	Hits	Percent
Windows	1,654	70.9 %	3,843	45.5 %
iOS	324	13.8 %	2,493	29.5 %
Linux	200	8.5 %	1,377	16.3 %
Macintosh	104	4.4 %	535	6.3 %
Unknown	33	1.4 %	113	1.3 %
Unknown Unix system	12	0.5 %	66	0.7 %
Java	4	0.1 %	4	0 %
BSD	1	0 %	1	0 %

OAA Web Committee Report by:

- Mike K. webmaster@ohioal-anon.org
- Phil H. secretary@ohioal-anon.org

Stats by AWSTATS